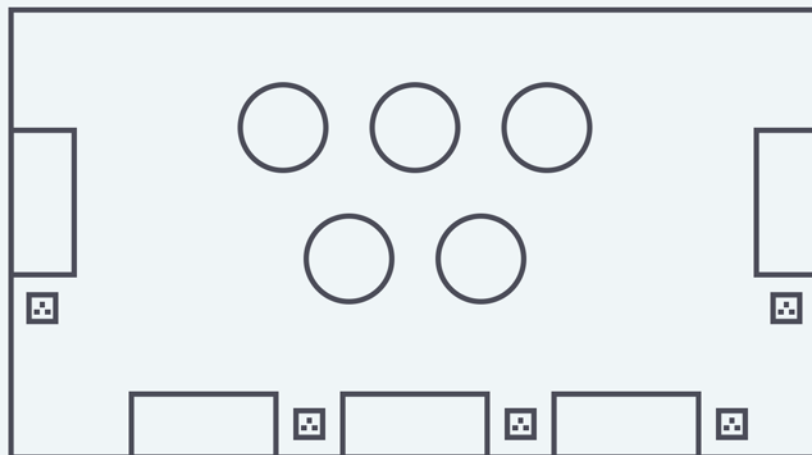


ANIMATION TEAM BUILDING

VENUE REQUIREMENTS



This is an ideal set-up for a group of 50 delegates.



Circular tables placed in centre of group. 1 per 10 delegates.

For Claymation events, the tables require a hard smooth surface. Plastic table cloths can be used, but a felt surface or fabric table cloths are not suitable.



Rectangular tables placed against venue walls. 1 per 10 delegates.

Ideally these straight edged tables would be around 5ft in length, similar to dining tables. These should be positioned near good lighting (but avoid windows).



Access to power supply.

One plug socket is needed per group of 10 delegates to power a laptop. No other electrical equipment is used.



Walls.

In order to set up the animation stage/background it is required to attach paper to the wall behind the straight edge tables mentioned above. Depending on the surface either tape or blue-tac will be used. The venue should be aware to set up the straight edge tables in an area where paper can be stuck onto the walls or advise if there is an issue with attaching background paper to the surfaces.



Projector or screen use.

At the start and end of every session we require the use of a projector with speakers or TV. Audio is ideally required, via either VGA/audio jack or HDMI – please advise which/if cables are available, so we can ensure they work with our laptops and/or bring our own if needed.



Room lighting.

The ideal environment for animation is with consistent lighting. Well lit indoor/artificial lighting is ideal. Outdoor locations or rooms with large windows are unsuitable and can affect the quality.



Carpets.

Our Claymation events are not messy, however do involve the use of non-toxic Plasticine. The venue and delegates should be made aware for the need to keep Plasticine away from carpets.



A-Frame Flip charts x 1 per group of 10 delegates (circular tables placed in centre of group).

These are not essential but make idea generation easier and more enjoyable for the groups.



Set up and pack down.

Full access to the room is required at least one hour before the start of an event in order to fully set up the activity. The pack down of equipment takes approximately 30 minutes.

Any further questions contact us at:

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